

LIBRARY BOARD OF RHODE ISLAND

Meeting

Wm. F. Powers Building Conference Room B, One Capitol Hill
Providence, RI 02903

Monday, December 21, 2009

MINUTES

Members Present: Chair, Mark McKenney, presiding, Ed Garcia, Phyllis Humphrey, Shirley Long, Alison Peirce, Carol Terry and Thomas Viall.

Members Absent: Kristin Chin, Regina Connor, Ken Findlay, Bart Hollingsworth, Joan Ress Reeves, Joan Retsinas, Rose Ellen Reynolds, Mary Ann Slocomb, Ruth Sullivan,

Present from the Office of Library and Information Services (OLIS):

Howard Boksenbaum, Donna DiMichele, Karen Mellor, Chaichin Chen,

Observers: Al Arsenault, Johnston Public Library

Reporting: Howard Boksenbaum with help from Donna DiMichele

Materials Distributed: *Agenda*, report on *Protecting the Past – RI*, *Announcement of OLIS grant application for Protecting the Past – RI, part 2*, *Relais Returnables and Non-returnables* flow charts, *State of Rhode Island Office of Personnel Administration 2010 Calendar*

The meeting was convened at 4:27 PM by Chair, Mark McKenney.

I. WELCOME AND INTRODUCTIONS

Chair McKenney remarked on the absence of minutes from the previous meeting.

II. APPROVAL OF MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting are not yet available due to OLIS staff shortage, especially the absence of Board secretary Debbie Cullerton

III. CHAIRPERSON'S REPORT – MARK MCKENNEY

There was no report from the chair

IV. CHIEF LIBRARY OFFICER'S REPORT - HOWARD BOKSENBAUM

A. 2011 state budget

OLIS has submitted to the Department of Administration a budget request including

1. level funding of grants-in-aid to municipalities for public library service
2. construction reimbursement funding at obligated level, which will equal a slight decrease from FY2010 due to early conclusion of payments to Portsmouth and variability in interest rates.
3. level funding of grants to institutions and SRRC.

4. no mention of the maintenance of effort (MOE), which will allow the reduction to 80% of the prior year to expire, returning the MOE requirement to 100% of the prior year's funding.
5. OLIS operating budget increased by approximately 5% to accommodate staff cost increases.

The Budget Office has agreed to date to pass that request on to the Governor despite projections of a state budget deficit next year of over \$400 million.

B. LSTA

LSTA funds available in state FY2011 are from our federal FY2010 allotment, for which we received the maintenance of effort waiver from IMLS and which continues the increase sponsored by Senator Reed that, completing the base rate, was a substantial increase for us small states. The added federal funds will be able to fill any lacunae that might result from state budget rescissions, and may turn out to be sufficient for OLIS to once again offer subgrants to local libraries. Stay tuned.

We will this year once again need to apply for a maintenance of effort waiver from IMLS to receive our full allotment in federal FY2012.

C. Current FY2010

The added federal funding and the freeze on such expenditures as hiring and state travel left OLIS with sufficient LSTA funds to continue progress toward the goals of LibFutures through LSTA subgrants.

1. \$35,000 to RILINK to continue progress toward one catalog by adding up to 10 new school libraries to RICAT.
2. \$40,000 to RIFLI to continue progress in Lifelong Learning by continuing family literacy programs in Pawtucket.
3. in the works is a supplemental grant to the Providence Public Library in its role as SRRC to expand offerings of AskRI. As selected by a committee of representatives from OSL, RILINK and HELIN.
4. also in the works, \$5,000 to United Way of SE New England for a study of the feasibility of creating a National Library of Medicine GoLocal for Rhode Island. United Way and the New England Region of the national Network of Libraries of Medicine will assist in funding the study.
5. also in the works, \$5,000 to supplement a grant from the National Library of Medicine jointly to Lifespan, Inc. libraries and OLIS to train senior citizens and staff of senior centers in health literacy. The extension will add training for librarians in providing health information to seniors.

D. Protecting the Past – RI (see handouts)

Donna DiMichele reported on the just-completed IMLS Connecting to Collections planning grant to OLIS of \$40,000 for *Protecting the Past – RI*. This project convened a steering committee of representatives of libraries, archives, museums, town clerks and other institutions that hold collections of heritage

materials in RI. Together they adapted the Northeast Document Conservation Center's dPlan preservation and disaster planning tool to the RI circumstance and trained 135 individuals from 85 cultural heritage holding institutions in its use. *Protecting the Past – RI was awarded a Rhody Award for Stewardship by the RI Historical Preservation & Heritage Commission and Preserve RI.* Building on such a successful beginning, OLIS has applied to IMLS for an additional \$250,000 in an implementation grant to extend RI dPlan and the training in its use and create a Coordinated Emergency Preparedness Advisory Committee to ensure both its continuation and its integration into RI emergency management process and procedure. RI State Archives, RI Historical Preservation & Heritage Commission, Preserve RI, RI Emergency Management Agency, Federal Emergency Management Agency, Region 1 and the RI Risk Management Office are partners in this new endeavor.

On a related note, proposals for reauthorization of LSTA would create a new section of the law recognizing public libraries as "information first responders" and enable payment to libraries for their participation in recovery processes.

E. Relais (rēlā)

Chaichin Chen, who is managing development of Relais implementation in RI at OLIS reported on progress. A major goal off LibFutures was the creation of "One Catalog," a single catalog comprising all of RI's library holdings. Relais is a computer program that will "sit on top of" the computerized turnkey (catalog, circulation, etc.) systems in our library consortia and let them talk to each other using an International Standards Organization standard known as Z39.50, thereby enable a giant step in the direction of One Catalog. At first, Relais will simply allow librarians to search Ocean state Libraries, HELIN and RILINK catalogs simultaneously for a given item, request it as an interlibrary loan and track the request's progress. Ultimately, it could be expanded to allow patrons of all 200 LORI member libraries to request materials from any of the 200 LORI member libraries and have it arrive on their doorstep (or at least at their local library) as soon as a delivery mechanism can get it there. Currently, 10 libraries are working with a rendition of Relais customized for the LORI network to get the bugs out and make sure it works right. Thereafter, the pilot libraries will train users in all of the other LORI libraries.

F. Ocean State Libraries new nonmember policy

OLIS participated in Ocean State Libraries' (OSL) deliberation in creation of a new OSL policy regarding patrons from non-OSL communities. Howard and Ed Garcia reported that beginning with the new year, a full service library card from an OSL member library will cost people who are not members of that library's community \$115/year. Libraries may issue 'local use only' cards giving privileges only at the one local institution and not all of the OSL consortium at lower fees. This will apply to out-of-state residents as well as to residents of RI municipalities that have no library or have no libraries that are members of OSL. Currently, all public libraries in the state, including all cities and towns, are members of OSL.

The \$115.00 fee is based on the average municipal tax contribution per capita in RI. OSL's concern is that the current economic difficulties may lead to cuts in some local library budgets deep enough to cause them to close. That would require implementation of this policy to protect those communities continue adequate funding to their libraries from being overwhelmed with newly libraryless patrons.

V. COMMITTEE REPORTS

A. Public Relations Committee – Ed Garcia no report

B. Legislation Committee – Rose Ellen Reynolds no report

C. Ad Hoc Committee to Consider Consequences of Cuts Mark McKenney reported on behalf of Joan Ress Reeves the Committee is working on compiling information to backup the case for continued and/or enhanced support of OLIS that will be a ready resource to bring before the legislature. Kris Chin prepared just such a document as a fund-raising letter for the Libraries of Foster, which Howard was asked to distribute to the Board.

D. Ad Hoc Logistics Committee – Tom Viall The Committee's final report is currently being edited and is expected to be presentable at January's meeting.

VI. UNFINISHED BUSINESS

Phyllis Humphrey reported that the SKILLS ACT amendment to the No Child Left Behind Act that recognizes School Library Media Specialists has been introduced as HR3928 in the (US) House of Representatives, and needs support.

VII. NEW BUSINESS none

VIII. PUBLIC COMMENT

Al Arsenault reported that the Town of Johnston has asked the library to pay its own insurance for events in the library, as the Interlocal Trust, Johnston's insurer requires the additional insurance. Howard responded that Jon Anderson, Johnston librarian has asked him to look into the matter. Howard will meet with State Risk Manager Kevin Carvalho to investigate.

IX. FUTURE MEETINGS:

Next meeting will be January 25, 2010 at 4:45pm in the Wm. F. Powers Building Conference Room B, One Capitol Hill, Providence, RI 02903

X. ADJOURN

The meeting adjourned at 5:40 p.m.

LIBRARY BOARD OF RHODE ISLAND
Monday, January 25, 2010
Draft MINUTES

**The regular meeting of the Library Board of Rhode Island was held on
January 25, 2010 at 4:15 p.m. at the Department of Administration,
Conference Room B, Second Floor, One Capitol Hill, Providence, RI 02908**

Members Present: Chair, Mark McKenney, Regina Connor, Ken Findlay, Ed Garcia, Bart Hollingsworth, Phyllis Humphrey, Alison Pierce, Joan Ress Reeves, Joan Retsinas, Rose Ellen Reynolds, Mary Ann Slocumb, Carol Terry and Tom Viall.

Members Absent: Kristen Chin, Shirley Long, Ruth Sullivan, and Alison Pierce

Present from the Office of Library and Information Services (OLIS):
Howard Boksenbaum, Donna DiMichele, and Karen Mellor

Observers: Brian Gallagher, Al Arsenault, Susan Reed

Reporting: Rose Ellen Reynolds

I. WELCOME AND INTRODUCTIONS

II. APPROVAL OF MINUTES OF PREVIOUS MEETING AS CORRECTED

III. CHAIRPERSON'S REPORT – MARK MCKENNEY

IV. CHIEF LIBRARY OFFICER'S REPORT - HOWARD BOKSENBAUM

OLIS Budget

Grants-in-aid are being level-funded in Governor's Budget but OLIS will request 5% additional funds. The quest for a "new OLIS home" is in abeyance this year, but continues. URI and the Office of the Secretary of State have been considered, and when economy recovers, other ideas will be looked into.

LSTA

Donna DiMichele described OLIS projects using LSTA funds and matching State funding. She discussed the combined staff effort to complete the IMLS annual report and "library stories" are being sought to illustrate uses of LSTA funds.

National Library of Medicine

Howard described "Go Local" a cooperative project underway with United Way and 211 that would link Medline + and local resources online. A feasibility study is planned with \$5,000 from LSTA and \$5,000 from United Way. Mary Ann Slocomb, Board member and Howard discussed Go Local sustainability issues and future stakeholders. They also outlined a Senior Health Information Outreach project that will be funded by the National Network of Libraries of Medicine that will present classes for senior and training for public library and senior center staffs. RI ranks 11th in US in numbers of seniors. The classes teach seniors how to access reliable data bases for health related information and will also have "Train the Trainer" sessions coordinated. Lifespan will be the project's lead institution; OLIS will contribute \$5,000 for the librarian training component.

National Library Awareness Week in RI

Monday - February 8th COLA 25th Anniversary

Annual Meeting at State House 4:30—7:00pm;

Tuesday - February 9th library Fair at State House 1:30—4:00 pm.

Opportunities for Legislators to have photos for READ Posters will be provided and these will be displayed in local libraries throughout the State.

National Library Legislation Day

National Library Legislation Day in DC is 6/29/10. Mary Ann Slocomb mentioned that Medical Librarians are also meeting in DC.

V. Committee Reports

Public Relations

Ed Garcia is having a PR meeting on March 3rd to build new membership in committee and hopefully, future LBRI members.

CCC

Joan Ress Reeves reported her committee is developing an informational spreadsheet for libraries to use acquainting them with their local representatives. Her committee will distribute this information statewide. It was also discussed and approved by the LBRI to have OLIS get a Twitter Account that would be linked to OLIS website.

Legislation

Sen. David Bates will introduce a similar bill to last year's bill to clarify language and change outmoded titles concerning OLIS. Rose Ellen Reynolds volunteered to contact Sen. Hanna Gallo if Sen. Bates does not introduce bill soon.

Ad Hoc Logistics Committee

Tom Viall, chair, with input from Committee members, Brian Gallagher and Susan Reed presented a power point presentation of their extensive report on the Delivery System as it currently is. He explained the Committee wants to extend the study especially with the vendors. Donna DiMichele answered questions describing the bidding process for the delivery Service as well. Mark Mc Kenney expressed thanks to this Committee for this on- going project and for their work and commitment.

VI. New Business

Joan Ress Reeves invited all to attend COLA Annual Meeting on 2/8/10.

Ken Findlay mentioned seeing a newspaper article describing Champlin Foundation Grants, especially the great number to Libraries and made a motion that LBRI send a letter of gratitude to Champlin for their generosity to RI Libraries. Motion passed unanimously.

VII. FUTURE MEETINGS

Next meeting of the Board will be held on March 15, 2010.

XI. ADJOURN

The meeting adjourned at 5:45 p.m.

LIBRARY BOARD OF RHODE ISLAND
Monday, March 15, 2010
Draft MINUTES

**The regular meeting of the Library Board of Rhode Island was held on
March 15, 2010 at 4:15 p.m. at the Department of Administration,
Conference Room B, Second Floor, One Capitol Hill, Providence, RI 02908**

Members Present: Kristen Chin, Ken Findlay, Ed Garcia, Phyllis Humphrey, Joan Ress Reeves, Joan Retsinas, Mary Ann Slocomb, Carol Terry, Ruth Sullivan, and Tom Viall.

Members Absent: Chair, Mark McKenney, Regina Connor, Bart Hollingsworth, Shirley Long, Alison Peirce, and Rose Ellen Reynolds

Present from the Office of Library and Information Services (OLIS):
Howard Boksenbaum, Donna DiMichele, and Debbie Cullerton

Observers: Al Arsenault, Donna Good, Student Teacher working with Donna Good

Reporting: Debbie Cullerton

Materials Distributed:

1. Agenda
2. Minutes of January 25, 2010
3. Key Bill in Congress
4. Disaster Prevention and Response for Public Records

In the absence of the Chair, Mark McKenney and the Vice-Chair Rose Ellen Reynolds the meeting was led by Joan Ress Reeves and convened at 4:25 p.m.

I. WELCOME AND INTRODUCTIONS

II. APPROVAL OF MINUTES OF PREVIOUS MEETING AS CORRECTED

The minutes of the January 25, 2010 meeting were approved with minor corrections. Motion made by Carol Terry – Seconded by Mary Ann Slocomb Unanimously approved.

III. CHAIRPERSON'S REPORT – MARK MCKENNEY

In the absence of Mark McKenney there was no Chairperson's report. Joan Ress Reeves took the opportunity to report on COLA's Annual Meeting that took place on February 8, 2010.

IV. CHIEF LIBRARY OFFICER'S REPORT - HOWARD BOKSENBAUM

OLIS Changes

Gary Sasse is no longer our Director, he has gone on to work for the Finance Committee in the House. His position has been filled by Rosemary Booth Gallogly who has long been the Budget Officer. We are fortunate that Tom Mullaney who was her deputy and is now the acting Budget Officer and she are familiar with what OLIS does for a living.

OLIS has received the go ahead to finally fill that 13th FTE that we have been carrying for over a year. Federal funds will be used to fill this professional position that will include the duties of the State Data Coordinator and have responsibilities in OLIS' internal technology and Library 2.0 areas.

Disaster Prevention and Response for Public Records

Donna DiMichele briefed the Library Board on the presentation she had made to the Rhode Island League of Cities and Towns Annual Convention. The presentation on dPlan, the online disaster planning tool was well received. Hand out provided to the Library Board had key information and website links for more information.

National Network of Libraries of Medicine

Go Local, the cooperative project OLIS had been pursuing with United Way 211, Lifespan and other partners that would have linked Medline Plus and local resources online is no longer a viable project. The sponsor, National Library of Medicine has decided that was not the way they wanted to go. OLIS is now meeting with some United Way to talk about other ways of interconnecting medical and local resource databases.

Senior Outreach Project

Mary Ann Slocomb reported that the other NN/LM project, the Senior Health Information Outreach Project has been funded. The project will present classes for senior and training for public library and senior center staffs. The classes teach seniors how to access reliable data bases for health related information and will also have "Train the Trainer" sessions coordinated.

V. Committee Reports

Public Relations

Ed Garcia reported that the PR meeting on March 2nd had to be postponed, however four (4) new people have approached Mr. Garcia showing great interest in joining the Public Relations Committee. He is hoping to get new members to join.

The PR Committee has created a Twitter account called Library Board RI and Ed has been Tweeting on behalf of the Board. It can be found on the Library Board Website. <http://www.olis.ri.gov/aboutus/lbri/index.php>

Legislation

On behalf of Rose Ellen Reynolds, Mr. Boksenbaum reported on the progress of the bill to clarify language and change outmoded titles concerning OLIS. He also distributed a handout with key bills in Congress that the library community is keeping track of.

CCCC

Joan Ress Reeves reported that the CCCC is working with the Public Relations Committee on developing information in various formats for libraries to use with their local representatives. The committee will distribute this information statewide.

VI. Unfinished Business

Report of the Ad Hoc Logistics Committee

Regarding the report of the Ad Hoc Logistics Committee that was presented to the Board at January's meeting. The committee is looking for acceptance of the report.

A motion was made by Joan Ress Reeves to accept the report. Seconded by Carol Terry. Motion passed unanimously.

VII. New Business

None.

VIII. Public Comment

None.

IX. FUTURE MEETINGS

Next meeting of the Board will be held on April 26, 2010. Howard Boksenbaum asked the Board to consider new locations as the Department of Administration is imposing new rules and restrictions on parking and room use.

X. ADJOURN

The meeting adjourned at 5:30 p.m.

LIBRARY BOARD OF RHODE ISLAND
Monday, April 26, 2010
Draft Minutes

The regular meeting of the Library Board of Rhode Island was held on April 26, 2010 at 4:20 p.m. at the Department of Administration, Conference Room B, Second Floor, One Capitol Hill, Providence, RI 02908

Members Present: Chair, Mark McKenney, Regina Connor, Ed Garcia, Bart Hollingsworth, Phyllis Humphrey, Shirley Long, Alison Peirce, Joan Ress Reeves, Joan Retsinas, Rose Ellen Reynolds, Mary Ann Slocomb, Carol Terry, Ruth Sullivan, and Tom Viall

Members Absent: Kristen Chin, and Ken Findlay

Present from the Office of Library and Information Services (OLIS): Howard Boksenbaum, Debbie Cullerton, Donna DiMichele, and Karen Mellor

Observers: Al Arsenault, and Dale Thompson, Director of the Providence Public Library

Reporting: Debbie Cullerton

Materials Distributed:

1. Agenda
2. Minutes of March 15, 2010

I. WELCOME AND INTRODUCTIONS

Meeting convened at 4:20 p.m.

II. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the March 15, 2010 meeting were accepted as submitted.
Motion made Phyllis Humphrey – Seconded by Rose Ellen Reynolds
Unanimously approved.

III. CHAIRPERSON'S REPORT – MARK MCKENNEY

The Chair noted that the last meeting of the CCCC ad hoc group was very successful in moving along in their efforts to come up with the documents to help further explain the importance of keeping the level of support as we go forward.

IV. CHIEF LIBRARY OFFICER'S REPORT - HOWARD BOKSENBAUM

Report on Flood Damage

Donna DiMichele reported that even though the state offices were closed she was able to get information up on the OLIS website with the help from Karen Mellor. OLIS was the first state agency web site to have anything up on the internet about the flood for more than half a day.

Information was posted with where to get help, where to find information on our website and important telephone numbers. Follow up was done by email to all

library directors the next day regarding the status of all libraries and who had damage. A total of 7 libraries had some damage with Tiverton and East Greenwich libraries having the only damage to collections which was minimized. Mr. Boksenbaum gave kudos to his staff for work well done.

It was also noted that OLIS received a call from the Department of Labor and Training and OLIS was able to set up 10 sessions for their counselors to go out and meet with people who were unemployed because of the flood and help people through the special process.

AskRI.gov

Karen Mellor showed the Board the new website of AskRI. After working with some vendors and talking with our partners at the Providence Public Library – Statewide Reference Resource Center new databases have been added. Reference USA – research of US Businesses, Learning Express – nearly 800 Practice tests and tutorials and Mango Languages – Learning a Language – 12 languages are available with more languages becoming available this summer.

National Library Advocay Day

Plans are now being made and appointments are being set up with our legislators. This year the event will be held on June 29th. Please let Debbie Cullerton know if you are interested in attending.

Disaster and Preservation

Donna DiMichele reported that our flooding history made the IMLS headlines when they announced the 2010 Award of Connecting to Collection Grant. In the press release it was announced that OLIS was awarded \$250,000 for an Implementation Grant following up on our planning grant.

The Rhode Island Office of Library and Information Services in partnership with the Archives, Preserve RI, the Rhode Island Historical Preservation and Heritage Commission, the Rhode Island Emergency Management Agency, the State Risk Manager, and representatives of library, museum, and heritage institutions groups will build on the achievements of the planning period by continuing to equip individual cultural and heritage collections institutions throughout the state with the tools to create a disaster plan and with training in its use. The steering committee will establish relationships among the various cohorts, foster regional networks, and build strategic alliances between state and federal emergency authorities and collections holders.

Public Library Funding

It doesn't look like it is going to go well for a lot of communities regarding budgets. He has been asked by several directors that if they don't receive the funding needed will they be able to get waivers in terms of Maintenance of Effort. OLIS is not inclined to entertain any request for waivers but has the authority granted by law to do so. Communities not meeting Maintenance of Effort will not be eligible to receive grant-in-aid. Before that happens, OLIS would like to have a policy and procedure in place. Mr. Boksenbaum asked the Board for volunteers to form a committee to come up with a presentation in June. Bart Hollingsworth, Ken Findlay, Joan Retsinas, Kristen Chin, Shirley Long along with Mark McKenney and Catherine McMahon (OLIS's financial accountant) all volunteered to work with Howard Boksenbaum in this effort.

V. COMMITTEE REPORTS

Legislation

There has been no meeting of the Legislation Committee as noted by Rose Ellen Reynolds, however Mr. Boksenbaum reported on the progress of the bill to clarify language and change outmoded titles concerning OLIS.

Public Relations

Ed Garcia noted that Public Relations has been working on helping the CCCC Ad hoc Committee come up with the documents needed showing the need for level support.

CCCC

The committee met just before the regular Library Board meeting started. Joan Ress Reeves reported that the CCCC is working on two documents. One is a longer one that we can refer to with lots of facts. The other document will be a shorter version. One that is jazzy with good graphics and bullet points.

VI. UNFINISHED BUSINESS

Update from the Ad Hoc Logistics Committee

Tom Viall noted that the committee was continuing their work.

A list of goals was put together at the last meeting which will be distributed for feedback.

VII. NEW BUSINESS

A Motion was made to establish an ad hoc committee to look at forming a policy and procedure for waive of criteria as mentioned by Howard Boksenbaum earlier. Motion made by Rose Ellen Reynolds – Seconded by Shirley Long
Unanimously approved.

VIII. PUBLIC COMMENT

None.

IX. FUTURE MEETINGS

Next meeting of the Board will be held on May 17, 2010.

X. ADJOURN

The meeting adjourned at 5:30 p.m.

LIBRARY BOARD OF RHODE ISLAND
Monday, June 14, 2010
Draft Minutes

The regular meeting of the Library Board of Rhode Island was held on June 14, 2010 at 4:20 p.m. at the Department of Administration, Conference Room B, Second Floor, One Capitol Hill, Providence, RI 02908

Members Present: Chair, Mark McKenney, Kristin Chin, Regina Connor, Kenneth Findlay, Ed Garcia, Bart Hollingsworth, Phyllis Humphrey, Shirley Long, Alison Peirce, Joan Ress Reeves, Joan Retsinas, Vice-Chair, Rose Ellen Reynolds, Mary Ann Slocomb, Carol Terry, Ruth Sullivan, and Tom Viall

Members Absent: Deborah Gist

Present from the Office of Library and Information Services (OLIS):
Howard Boksenbaum, Debbie Cullerton, Donna DiMichele, Andrew Egan and Karen Mellor

Observers: Dale Thompson, Director of the Providence Public Library, and Eileen Warburton, Project Manager, Protecting the Past—RI

Reporting: Debbie Cullerton

Materials Distributed:

- Agenda
- Minutes of April 26, 2010
- What is OLIS? And What's It To You?
- OLIS Waiver Procedure for Municipal Maintenance of Effort
- Talking Times Newsletter – Spring/Summer Edition

Meeting convened at 4:20 p.m.

I. WELCOME AND INTRODUCTIONS

Mark McKenney welcomed Board Members and observers. Introductions of all Library Board Members, as well as observers were made.

II. APPROVAL OF MINUTES OF PREVIOUS MEETING

The minutes of the April 26, 2010 meeting were moved, seconded and unanimously approved with two minor changes.

III. CHAIRPERSON'S REPORT – MARK MCKENNEY

The Chair will be attending the Library National Advocacy Day on June 29th in Washington, D.C. along with Howard Boksenbaum, Joan Ress Reeves, Ed Garcia and a number of other people representing library organizations. We will be once again rallying for support for Rhode Island libraries. RI is fortunate that we have a very strong delegation representing us in Washington. We have appointments with Senator John F. Reed, Senator Sheldon Whitehouse, and Representative James Langevin. Packets of information are being prepared to be distributed. If anyone has any particular suggestions or information that they would like to include, please let Debbie Cullerton know before the 29th.

IV. CHIEF LIBRARY OFFICER'S REPORT - HOWARD BOKSENBAUM

Budget

The state now has a budget for this year and next year. For the Rhode Island's libraries it is positive. Regarding the two library grant areas: "Resource Sharing and State Library Aid" was level funded and "Library Construction Aid" was funded to the extent of our liability. The OLIS budget is a separate line item in the budget and experienced a 6.4 % increase in FY2011. As for federal funding, the increase in the LSTA base meant a significant rise in funding available to OLIS.

Because of this and because of the numerous restrictions on state expenditures, including staff no-pay (furlough) days), a travel embargo and others, which leave federal funds unspent, OLIS will be able to catch up on a couple of neglected areas this year. One of them is that we will be able to fill the position of Library Program Specialist 1. Interviewing candidates is taking place this afternoon. This is an entry level position and we hope to have someone on board by July 1st. Another is that we will be able to continue building the professional library collection.

It will also allow OLIS to set aside some LSTA money for discretionary LORI grants. We hope put out a call in the fall for grant proposals with the intention of funding some creativity at the local level. Something we have not been able to do in five years.

Already we have been able to award 3 additional LSTA grants this year.

- Peters Library Lifespan, Inc. - Senior Health Outreach project
- Program at the ACI for – Beyond Books Project
- Ocean State Libraries for E-Zone downloadable books & download stations

Summer Reading Program

The kickoff for the Summer Reading Program was last Saturday, June 12. We had approximately 168 people (parents and kids) at the State House. They heard from Kate Klise, the author of "Regarding the Fountain" speak about what being an author is like for her. Howard offered greetings from the governor and Cheryl Space our wonderful Youth Services Librarian talked about what's going on for kids in libraries this summer. Booths were staffed by a number of organizations and libraries, providing activities for the children.

Talking Books Plus

Andy Egan, the Regional Librarian for Talking Books Plus, gave a presentation to the Board regarding the new digital talking book machines and the BARD (Braille and Audio Download) website. One of nice features is the ability to download books from the BARD site onto a computer and transfer that data to a digital Talking Books machine. Since September 700 digital players have been sent out to RI residents. OLIS has 1800 patrons who have qualified for the program. Between now and July 9th Talking Books will be able to send out 300 more machines. Discussion followed with many questions asked and answers given.

Collecting to Collections Grant

Howard Boksenbaum introduced Eileen Warburton, who brought the Library Board up to date on the Protecting the Past RI Implementation grant. We had a pilot project that was funded by IMLS on Collecting to Collections Grant and we exceeded all our expectations. We introduced a template called D-Plan and revised it so it was Rhode Island specific and we trained 89 institutions in its use. The new project is bigger and the 3 goals are:

- Continue to equip individual cultural and heritage collections institutions throughout the state with the tools to create a disaster plan and with training in its use
- Building strong strategic relationships between cultural institutions and emergency managers at the state and local level
- Include cultural and heritage collections institutions in Rhode Island's official state of emergency planning

Directors' Meeting

OLIS convened a meeting of all the RI library directors on May 20th. AS220 did a presentation on What can we do together? Discussion was held on what sorts of things that AS220 are interested in partnering with libraries. There was a lot of interest shown those in attendance.

Project Compass

OLIS hosted a workshop by Project Compass, a joint program of Web Junction and the State Library of North Carolina funded by IMLS. This was a national meeting of state library agency staff to showcase what states are doing in libraries to help people who are looking for jobs. Howard Boksenbaum, Chief Library Officer and Sandra Powell, Director Of RI Department of labor anf Training, welcomed the attendees and spoke briefly about the collaboration in RI. Karen Mellor and Alicia Waters of OLIS presented OLIS' efforts, including some new databases up. See them at www.olis.ri.gov and then click on AskRI.org. and then go look for a job.

V. COMMITTEE REPORTS

Legislation

Rose Ellen Reynolds reported that the bill to clarify language and correct and change outmoded titles concerning OLIS has finally passed.

Public Relations

Ed Garcia reported that the Public Relations Committee has been working with the CCCC Ad hoc Committee. They are trying to get a short version of "What does OLIS do?" ready to take to Washington, DC. The Committee has started a project in updating and editing the Rhode Island Library Glossary of Acronyms and Terms.

Ad hoc CCCC

Joan Ress Reeves reported that the CCCC is nearly through with their work because of the splendid committee. The committee consists of Ed Garcia, Howard Boksenbaum, Ken Findlay, Phyllis Humphrey, Shirley Long, Alison Peirce along with Ms. Reeves and the Board Chair Mark McKenney. There are 2 documents. One was passed around titled "What is OLIS? And What's It To You? This is going to be the jazzy public version. This document is the shorter version intended for the public and legislators. The longer version is for those library advocates who need to know more facts. It provides much more information about what OLIS does. Board members will receive the longer version as soon as minor editing is done. Discussion followed.

Ad hoc Logistics

Tom Viall reported that the committee has been meeting with the vendors to help assist with the meeting on July 12th to ask questions about packing materials. Tom Viall, and Alicia Waters another member of the Ad hoc committee attended the RILA Conference where Tom presented the findings to date of the Committee and was very well received. The Committee continues to meet and is planning some experiments in delivery.

Ad hoc MOE

As directed by the Board, Howard consulted other states, prepared a draft policy and procedure for response to requests for waiver from the municipal maintenance of effort requirement in RIGL 29-6-3 and convened the AdHoc Maintenance of Effort Committee via email in early April. The committee consists of: Library board members Kristin Chin, Ken Findlay, Bart Hollingsworth, Shirley Long, and Joan Retsinas, OLIS' staff accountant in the RI Department of Administration's Central Business Office, Catherine McMahon and CLO Howard Boksenbaum. Committee members reviewed the law, the other-states-research, existing policy on appropriated but unawarded G-I-A funds and the draft and commented via email, culminating in a face-to-face meeting May 19. After discussion, Howard crafted a revised draft For approval of the Board. The revised Draft Version was passed out to the Board. Discussion and questions followed. The Chair, Mark McKenney asked the Board to review the document and be prepared to decide and/or vote on this at the September meeting.

VI. UNFINISHED BUSINESS

None.

VII. NEW BUSINESS

The Chair mentioned that previously the Board had talked about moving the meetings to other locations. However, in the past when doing so, attendance was not very good. East Providence was brought up as a central location to possibly hold our October meeting. OLIS will see if it would be available.

VIII. PUBLIC COMMENT

None.

IX. FUTURE MEETINGS

Next meeting of the Board will be held on September 20, 2010.

X. ADJOURN

The meeting was adjourned at 5:35p.m.